



PRIVACY STATEMENT

Processing of personal data in the context of procurement procedures and grant management

1. Introduction

The protection of your personal data is of high importance to the Smart Networks and Services Joint Undertaking (SNS JU). SNS JU is committed to respecting and protecting your personal data and ensuring your rights as a data subject.

All personal data processed in the framework of procurement procedures and grant management, namely data that can identify you directly or indirectly, are handled fairly, lawfully and with due care.

This processing operation is subject to Regulation (EU) 2018/1725. The present privacy statement is provided pursuant to Articles 15 and 16 of that Regulation.

2. Controller

The controller for this processing operation is:

Smart Networks and Services Joint Undertaking (SNS JU)

Avenue de la Toison d'Or 56-60

1060 Brussels, Belgium

Email: data-protection@sns-ju.eu

SNS JU has appointed a Data Protection Officer (DPO), who can be contacted at the same address.

3. Purpose of the processing

Personal data are processed for the organisation and management of procurement procedures and grant management activities carried out by SNS JU, including:

- preparation, publication and management of calls for tenders and calls for proposals
- submission, evaluation and selection of tenders and grant applications
- management of evaluation procedures, including the involvement of external experts
- award, signature and implementation of procurement contracts and grant agreements
- financial, administrative and technical follow-up of contracts and grants

- monitoring, reporting, audits and ex-post controls
- communication with applicants, tenderers, beneficiaries, contractors and experts

4. Categories of data subjects

The processing concerns:

- tenderers and their representatives
- applicants and beneficiaries of grants
- contractors and subcontractors
- external experts and evaluators
- contact persons and staff of participating organisations

5. Personal data processed and legal basis

Personal data processed

Depending on the procedure, SNS JU may process:

- identification data (name, surname)
- contact details (email, telephone, postal address)
- professional information (organisation, position, CV, expertise)
- financial data (bank details, financial capacity information)
- declarations and supporting documents (including legal and administrative information)
- evaluation-related information (scores, assessments, comments)
- contractual and project-related data
- in specific cases, data relating to criminal records or declarations on honour where required by law

Legal basis

Processing is based on:

- Article 5(1)(a) of Regulation (EU) 2018/1725 (task carried out in the public interest)
- Article 5(1)(b) of Regulation (EU) 2018/1725 (compliance with legal obligations)

Where applicable, processing of special categories of data is carried out in accordance with Article 10 and Article 11 of the Regulation, under Union law and appropriate safeguards.

6. Source of the data

Personal data are:

- provided directly by data subjects in the context of procurement procedures and grant applications
- generated during evaluation and management processes
- obtained from EU systems, databases or publicly available sources where necessary

7. Recipients of the data

Access to personal data is granted on a need-to-know basis to:

- authorised SNS JU staff involved in procurement and grant management
- members of evaluation committees and external experts
- European Commission services and relevant EU bodies (e.g. for audit, control or legal purposes)
- contractors and service providers supporting the procedures (e.g. IT systems), under appropriate safeguards

Certain information may be published or disclosed in accordance with applicable transparency obligations.

8. Transfers to third countries

In principle, personal data are processed within the European Economic Area (EEA).

Where processing involves service providers located outside the EEA, transfers are carried out in accordance with Articles 46–49 of Regulation (EU) 2018/1725 and subject to appropriate safeguards.

9. Data retention

Personal data are retained:

- for 10 years after the final payment in the case of procurement contracts and grants
- for 5 years after the closure of the procedure for unsuccessful applicants or tenderers

These retention periods ensure compliance with audit, control and legal obligations.

At the end of the retention period, data are securely deleted.

10. Security measures

SNS JU implements appropriate technical and organisational measures to ensure a level of security appropriate to the risk, including:

- secure IT systems and controlled access rights
- role-based access to data
- confidentiality obligations for staff and experts
- monitoring and protection of IT infrastructure

11. Rights of data subjects

Under Regulation (EU) 2018/1725, you have the right to:

- access your personal data
- rectify inaccurate or incomplete data
- request erasure of your data
- request restriction of processing
- object to processing
- withdraw your consent where processing is based on consent (if applicable)
- not be subject to automated decision-making

Requests can be addressed to: data-protection@sns-ju.eu

SNS JU will reply within one month, which may be extended in complex cases.

12. Complaints

If you consider that your rights have been infringed, you may contact the SNS JU DPO.
You also have the right to lodge a complaint with the European Data Protection Supervisor (EDPS):
European Data Protection Supervisor
Rue Wiertz 60
B-1047 Brussels
Email: edps@edps.europa.eu

13. Further information

The SNS JU public register of processing activities is available at:
<https://smart-networks.europa.eu/data-protection-declaration/>